

**Hope Charter Leadership Academy (HCLA)**  
**Minutes of Board Meeting (Final—approved September 26, 2018)**  
**August 20, 2018**  
**Media Center**  
**7:45 a.m.**

**Members Present:** Allene Adams, Chip Anderson, Barbara Engram, Delores Fogg, Anna Dunn Fonville, Mike Gray (by phone), Pamela Jamison, Joel Kamyra, Leonard King, Tucker Mann (by phone), Willette Morman, Walt Sherlin, and Robin Vincent

**Members Absent:** Ken Mack and Tom Mann

**Non-voting Members:** Clarissa Fleming, Beth Burrus

**Staff:** Cher Perry

- I. **Welcome, Call to Order, Pledge of Allegiance:** The first Board meeting of the 2018-19 school year held at Hope Charter Leadership Academy was called to order at 7:50 a.m. by Mr. Sherlin who led the Pledge of Allegiance.
- II. **Approval of Board Agenda:** Action: Mr. Sherlin asked for any additions or changes to the agenda and there being none, he moved that the agenda be approved as it was presented. Mr. Kamyra provided the second for the motion. Motion carried unanimously (13 – 0).
- III. **Approval of June 28, 2018 Board minutes:** Action: Mrs. Jamison presented the minutes of the June 28, 2018 meeting and asked for any corrections or a motion for approval. There being no corrections, Mr. King moved that the minutes be approved as presented in Draft 2. Mr. Anderson provided the second for the motion. Motion carried unanimously (13 – 0). Mrs. Jamison distributed an updated Board directory (August 2018) with noted corrections from the June Board meeting.
- IV. **Principal's Report:**

Mrs. Fleming provided an overview of enrollment, 2018-19 staffing, and the Y-Learning program. Mrs. Perry and Mrs. Fleming provided an academic and testing update. They also provided an overview of the beginning of the school year.

  - a. **Enrollment**
    - To date, enrollment is at 120 students. Several students withdrawing near the beginning of the school year were part of sibling cohorts that caused a decrease in the expected number of returning students.
    - Parents of the students who withdrew expressed the convenience of a K – 8 school to accommodate the whole family.
  - b. **Staffing**
    - There are two new teachers this year. Ms. Rucker, in First Grade, is a recent graduate from UNC Charlotte. This is her first official year as a lead classroom teacher. Ms. Taylor is the Third Grade teacher who comes with 15 years of teaching experience in charter and public schools. All lead classroom staff are certified this year.
    - Three Instructional Assistants, continuing with Hope from the 2017-18 school year, will support 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grades on a part time basis.

- Two new specials – Character Building, taught by the Student and Family Engagement Coach and Spanish taught by 2 staff members will be added. These specials will be joining Music and Physical Education, taught by a returning teacher. Students will experience enrichment benefits in 4 Specials this school year.

**c. Y-Learning Program**

- To date there are 86 students enrolled.
- The program has gotten off to a good start and things are going well, as many counselors were part of the summer program, know the students and the school.

**d. Academic/Testing Update (some of the new initiatives)**

**ELA and Math Focus**

- The Fletcher Academy Intervention Program has provided Hope with two retired teachers who will support intervention for grades 2, 3, 4, and 5 during the ELA block. It will provide foundational components Monday through Thursday from 9 – 11:30 am. After progress monitoring and potential transitioning out of students, the program will consider K – 1 participation. Interventions are scheduled to begin today (August 20<sup>th</sup>).
- Instructional Assistants start at the beginning of the school year rather than mid-year.
- Eagledemics will start early (August 20<sup>th</sup>) with grades 2 – 5 (based on the standards with low proficiency data) and will add K -1 later in the fall.
- New Y – Program director will implement teacher created lessons and content specific study sessions will start the 2<sup>nd</sup> semester. The director will purchase tools needed to support the programs.
- Other supports will include the implementation of NC Multi-tiered Support System (MTSS) and the purchase of Curriculum Based Measurement (CBM).
- Implementation of more resources for science and social studies with purchase of “Studies Weekly” which supports literacy centered on common core.
- Math video links on teaching common core standards within pacing guides will be implemented.
- In addition, there are new ELA/Math standards and DPI has free courses for PD to support teachers.
- The difference this year is that key staff is in place, the provision of ELA intervention, more ways for reflection on assessments and all these things are happening earlier.

**e. Other**

- The school and one of its long-standing families have suffered the loss of a parent in these beginning weeks of school.
- Children have attended Hope for 7 to 8 years and many staff know the family well and will attend services this afternoon.
- The Board individually and collectively volunteered to support the family during its bereavement.

**V. Executive session—To discuss preliminary (and non-public) 2017-18 EOG results**

The discussion of preliminary End of Grade testing results presented by Mrs. Perry required that the Board go into closed or executive session according to **Statute #143-318.11. Closed sessions. (a) (1)** as the official results are not released until September 5, therefore the information is privileged and confidential and not considered a public record until that time. **Action: Mr. Sherlin moved at 8:20 a.m. that the Board go into executive session for the discussion of this information. Mr. King provided the second for the motion. Motion carried unanimously (13-0).** After review of results and discussion, the executive session was ended. **Action: Mr. Anderson moved at 9:30 a.m. that the Board end executive session and discussion of 2018 End of Grade preliminary results. Mrs. Jamison provided the second for the motion. Motion carried unanimously (13-0).**

**VI. Election of designated board members and re-election of officers—Mr. Kamyia made the following nominations:**

- **Action:** Mr. Kamya moved that Allene Adams, Leonard King, Tom Mann, Tucker Mann, and Walt Sherlin are re-elected for a three-year term to end on June 30, 2021. Mrs. Jamison provided the second for the motion. Motion carried unanimously (13 – 0).
- **Action:** Mr. Kamya moved that Walt Sherlin and Tucker Mann are re-elected as Co-Chairs; that Michael Gray is re-elected as Treasurer; and that Pamela Jamison is re-elected as Secretary, all for a one year term to end June 30, 2019. Mrs. Engram provided the second for the motion. Motion carried unanimously (13 – 0).

VII. **Education Committee Report**—Mrs. Jamison stated that the Education committee would meet before the September Board meeting.

VIII. **Personnel Committee Report**—Ms. Morman reported the following:

- Consulted with Principal on the hiring offers for the new First Grade and Third Grade teachers. As of July 16, 2018, both teachers accepted contract offers at Hope.
- Three members of the committee attended Principal’s first staff meeting for the 2018-19 school year on August 1 and participated in the faculty and staff introductions.
- Ms. Morman provided a benefits summary of the new United Healthcare “Choice Plus” plan and answered questions.
- Staff voiced satisfaction with the new plan.
- Ms. Pace, benefits coordinator at Hope, will follow-up on ID cards and any other staff questions concerning the plan and company.

IX. **Finance Committee Report**—Mr. Gray provided a condensed Budget Report covering 6/1/18 to 6/30/18 reflecting an unaudited surplus of \$31 K for the fiscal year end.

X. **Development Committee Report**— None

XI. **Transportation/Building Committee Report**—Mr. Sherlin reported that the transportation contract and the building lease agreement required approval for the 2018-19 school year.

- **Action:** Mr. Sherlin moved that the Elite Transportation contract for the 2018-19 school year is approved, with the same terms as the 2017-18 school year, subject to any changes made and recommended by Jay Silver. Mr. Kamya provided the second for the motion. Motion carried unanimously (13 – 0).
- **Action:** Mr. Sherlin moved that the Building Lease contract for the 2018-19 school year is approved, with the same terms as the 2017-18 school year. Mr. Kamya provided the second for the motion. Motion carried unanimously (13 – 0).

XII. **Old Business**—Mrs. Adams is to follow up with the Backpack Buddies program as there was some confusion regarding payment.

XIII. **New Business**—None

XIV. **Adjourn-- Action:** There being no further business, Mr. Sherlin moved that the meeting be adjourned. Mr. Anderson provided the second for the motion. Motion carried unanimously (13 – 0). Mr. Sherlin adjourned the meeting at 9:45 a.m.

**Upcoming Board meeting dates: September 26, October 24, November 28, January 23, February 27, March 27 (tentative), April 24, May 22, June 26**

**Submitted by:** Pamela Jamison