

Hope Charter Leadership Academy (HCLA)
Minutes of Board Meeting (Final-approved March 15, 2018)
March 15, 2018
Media Center
7:45 a.m.

Members Present: Chip Anderson, , Nancy Duran, , Mike Gray, Leonard King, , Walt Sherlin , Tucker Mann, Barbara Engram, Joel Kamy, and Anna Dunn Fonville

Members Absent: Pam Jamison, Ken Mack, Tom Mann, Willette Morman and Robin Vincent

Non-voting Members: Clarissa Fleming, Beth Burrus

Staff: Cher Perry

- I. **Welcome, Call to Order, Pledge of Allegiance:** The 6th Board meeting of the 2017-18 school year held at Hope Charter Leadership Academy Media Center was called to order at 7:47 a.m. and the Pledge of Allegiance was recited.
- II. **Adoption of Agenda:** Mr. Mann moved that the agenda be approved as presented. Mr. King provided the second for the motion. Motion carried unanimously.
- III. **Approval of new board member –** Mr. Sherlin made a motion to approve Anna Dunn Fonville as a new board member. Mr. Anderson provided the second for the motion. Motion carried unanimously.
- IV. **Approval of January 25, 2018 Board minutes:** Mr. Sherlin moved that the minutes be approved as presented. Mr. Anderson provided the second for the motion. Motion carried unanimously.
- V. **Principal's Report:**

Mrs. Fleming and Mrs. Perry provided updates on the following:

a. Calendar update

- Title 1 Audit moved to Wednesday, March 21
- Parent Leadership Night is also March 21
- Charter Renewal was rescheduled due to snow but no new date has been set

b. Academic update

Mrs. Perry led this discussion and stated that NWEA Map testing that is currently in progress. She stated that she will be able to share results at the next board meeting. After track out they will have mock EOG's.

c. Track Out Proposal

Mrs. Fleming led this discussion and explained this a new intervention model to practice academic standards. Mr. Mann moved to approve Track Out Camp. Mr. King provided the second for the motion. Motion carried unanimously.

d. Leader in Me visit

Mrs. Fleming led this discussion. Mr. Sherlin and Mrs. Jamison joined the Office of Charter Schools for classroom visits.

e. Applications and Enrollment Update

Mrs. Fleming led this discussion and shared projections for the 2018-2019 school year. There are 30 waitlisted and 130 students have been offered seats.

f. **Y—Learning update**

Mrs. Fleming led this discussion and stated that the program was visited by YMCA executives the previous week and is running much better. The program coordinator, Dax, gave his 2 week notice so they are looking for his replacement.

VI. **Committee Reports:**

a. **Education**—Mr. Sherlin reported on behalf of Mrs. Jamison the following from the Education team meeting on February 28:

- Astronaut Leland Melvin will visit Hope on April 12. His visit is to inspire and encourage the next generation of Science, Technology, Engineering and Math leaders among African American youth and other under-represented populations. Mrs. Jamison will work closely with Ms. Alexander in the implementation of the visit and the Raleigh Chapter of The Links, Incorporated will fund the luncheon, cost of books for each student and the library.
- The next meeting date is April 18, 8:45 am

b. **Personnel**—Mr. King reported that Personnel committee is attempting to finalize the details regarding the staff member on FM leave. The committee plans to revise the correspondence. Secondly, he stated that Personnel is tasked with meeting with the staff to share with them the increase in the cost of the health plan which the board would absorb through this school year. Recognizing the continued pressure on health care costs, the personnel committee will assess future options in order to ensure that the healthcare plan we offer is sustainable, competitive in the Raleigh area market and continues to support our effort to attract and retain the staff we need to meet our objectives.

c. **Finance**—Mr. Gray reported the following:

- **Corporate Resolution for termination of old Simple IRA retirement plan**—Mr. Mann made a motion that the old retirement plan be terminated. Mr. Kamyia provided the second for the motion. Motion carried unanimously.
- **Budget explanations document handout** – currently there is a negative variance of about \$20,000 through February. This is a result of revenue over budget of \$136,000 and expenses over budget of \$156,000.

d. **Development**—Mr. Mann provided a brief update on development activities. He noted that our development goal for this school year was \$200,000. Thus far approximately \$160,000 has been paid or pledged towards this goal. To date, \$9,000 has been received through small gifts, \$51,000 through large gifts, \$65,000 from foundations and \$35,000 from board contributions. Mr. Mann stated the committee remains confident the target of \$200,000 can be met as we are continuing to target already identified large donors and foundations. All board members were encouraged to tell the Hope story and work to identify individuals or foundations that may wish to help.

e. **Transportation** –Mr. Sherlin reported that there have been no problems with the bus or bus service and that it continues to operate without incident with excellent service provided by Elite.

f. **Building** – Mr. Sherlin reported that Officer Taylor from the Raleigh Police Department met with the School Improvement Team on February 26, 2018 to present findings from a security and safety inspection of the school. Mr. Sherlin will review the report, share with members of the building committee, and meet with Mrs. Fleming to review the report.

VII. Old Business: None

VIII. New Business: Mr. Sherlin presented a procurement plan for food from Ms. Singletary that must be approved each year for the state. Mr. Mann moved that the plan be approved. Mr. Kanya provided the second for the motion. Motion carried unanimously. Mrs. Burrus had board members sign conflict of interest and nepotism policies. Mrs. Fleming stated that Hope will be applying for Lighthouse status in the fall which is the top level of the Leader in Me program.

IX. Executive Session: None necessary

There was no further business. **Action:** Mr. Mann moved that the meeting be adjourned. Mr. Anderson provided the second for the motion. Motion carried unanimously . Mr. Mann adjourned the meeting at 9:20 a.m.

Upcoming Board meeting dates: (Thursdays) – April 26, May 24, and June 28.

Submitted by: Beth Burrus