

ADMISSION PROCEDURES

1. Interested families may retrieve an *initial* enrollment request form online at <http://www.hopecharterschool.org>, or you may visit Hope Charter Leadership Academy, 1116 N. Blount Street, Raleigh, NC 27604 to complete an *initial* enrollment request form in person. ***You may submit only one *initial* enrollment request form per child.**
2. You must apply by Thursday, March 1, 2018 no later than 4:00 PM to be considered for the lottery. ****If you apply after this date your child will not be included in the lottery and may be placed on the waiting list depending on the number of vacant seats and the number of applicants.***
3. If more applications are received than seats are available, a lottery will be held on Saturday, March 10, 2018 at 10:00 a.m.
4. Hope Charter Leadership Academy will send an acceptance letter and confirmation form to each family chosen through the lottery by Monday, March 12, 2018
5. This confirmation form will need to be completed, signed, and returned to the school by Friday, April 20, 2018 by 4:00 PM.
 - a. ***This form will be used to confirm your commitment to Hope Charter Leadership Academy and release your child's records from their current school.*** Failure to return your confirmation will nullify your acceptance.
6. Families that were not awarded a seat will be placed on a class waitlist in the order their name was called during the lottery. Monday, April 23, 2018, any unclaimed seats will be awarded to the next seat on the waitlist.
7. Once confirmation has been returned and recorded, parents and/or guardians are asked to come in to the school to complete their child's enrollment. ***Out of state and out of county families please contact enrollment@hopecharterschool.org for other options.***
8. Once enrollment has been completed and processed, families will receive a confirmation email welcoming them to the Hope Charter Family.
 - a. If you miss the deadline for completing your child's enrollment, ***you may lose your child's seat*** and be placed on the waitlist.