

School Year \_\_\_\_\_

# Hope Elementary Charter School

1116 N. Blount Street • Raleigh, NC 27604 • Phone: (919) 834-0941 • Fax: (919) 834-9338

## Application for Student Admission

### Student Information

Student Name \_\_\_\_\_ Sex \_\_\_\_\_  
Last First Middle

Birthday \_\_\_\_\_ Place of Birth \_\_\_\_\_ Grade Entering: \_\_\_\_\_  
Month Day Year

Address \_\_\_\_\_  
Street Apt. no. City State Zip

Child's Social Security Number \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Phone ( ) \_\_\_\_\_

### Family History

Parent/Guardian Name \_\_\_\_\_  
Last First Middle Social Security #

Address \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
Street Apt. # City State Zip

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Address \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
Street Apt. # City State Zip

#### Family Members:

Name Age Relationship to child

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Other Household Members:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Office Use Only

Orient \_\_\_\_\_  
App \_\_\_\_\_  
Fee \_\_\_\_\_  
Int \_\_\_\_\_  
Acc \_\_\_\_\_  
Enr \_\_\_\_\_  
Asses \_\_\_\_\_

## School History

Has your child attended school before? \_\_\_\_\_ (Yes/No)

School Name \_\_\_\_\_ Phone ( ) \_\_\_\_\_

School Address \_\_\_\_\_  
Street City Zip Fax ( ) \_\_\_\_\_

Why did you choose to apply to Hope Elementary School? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other Pertinent Information: \_\_\_\_\_  
\_\_\_\_\_

## Insurance Information

Insurance Company

Policy Number

Address

City

State

Zip

Doctor's name

Telephone

## Please Provide Two (2) Contact Persons In Case Of An Emergency

1. \_\_\_\_\_  
Name Address Telephone

2. \_\_\_\_\_  
Name Address Telephone

## List Any Special Needs Your Child May Have

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Hope Elementary Charter School Non-discriminatory Policy Towards Students

The Hope Elementary School admits students of any race, color, national or ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national nor ethnic origin in administration of its educational policies, admissions policies, and other school-administered programs.

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## Authorization to Release Records

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I Hereby Authorize the officials of: \_\_\_\_\_  
*Name of previous School*

\_\_\_\_\_

**Address**

**Telephone number**

To Release **All Academic, EOG TEST SCORES, and Health Records. All Confidential**  
information including **IEP, Psychological Testing, and Social History**  
to Hope Elementary Charter School Concerning:

\_\_\_\_\_

**Name of Student**

\_\_\_\_\_ Grade Level Last Assigned in 2008 - 2009

\_\_\_\_\_

**Signature of Authorizing person**

**Today's Date**

\_\_\_\_\_

**Relationship to Student**

\_\_\_\_\_

**Street Address**

\_\_\_\_\_

**City**

**State**

**Zip**

\_\_\_\_\_

**Date Requested From School**

By: \_\_\_\_\_

**Principal  
1116 North Blount Street  
Raleigh, NC 27604**

***This is your copy to help your child learn at home.  
All grades recite the creed daily after morning announcements.***

***Hope Creed***

***I*** am special because I have been made in the Creator's Image.

***I*** am priceless because there is only one of me.

***I*** can choose to have a good day by following the rules and treating others, as I would like to be treated.

***I*** will speak kind words to the people I see each day. Speaking kind words to others will help me feel better.

***I*** can learn and make good grades because I have a brain that is capable of learning.

***I*** will have to work hard and practice, but I will be successful at school. I will encourage my classmates to do their best.

***I*** will not let what other people say about me and my family determine what kind of person I am or will become. Words will hurt my feelings, but I am better than words.

***I*** will not allow another person to upset me enough to make me curse, fight, disrespect my school family or myself. There are better ways to settle differences.

***I*** will take care of materials that are given to me or loaned to me. It is important that I be responsible and make the most of all resources.

***I*** will use the gift of each day wisely because time lost is never found again.

## **Parent Day(s) at Hope** **(A Supportive Approach to Discipline)**

**ACTIVITY:**

As an alternative to a child’s having out-of-school suspension, parents can choose to come and remain at school for (1) day for a short-term suspension or 2-3 days for a long-term suspension. The number of days of suspension will be dependent upon the frequency and severity of the misbehavior. The principal will make the appropriate decision.

**Advantages for Parents:**

- To be directly involved in the child’s school environment
- To demonstrate support of the school’s efforts to help the child develop appropriate academic and social behavior
- To keep the child in the school setting, as an alternative, when behavior has warranted out-of- school suspension
- To get the child’s attention that certain behaviors will not be tolerated in the school setting

**Infractions:**

- Student is deliberately and continuously disrespectful toward his/her teacher or teacher assistant
- Student is aggressive or harmful to others, i.e. fighting
- Student is destructive of school property or the property of others
- Student threatens or harasses others on a consistent basis

**Note:** The possession of drugs, a weapon or a facsimile must result in out-of-school suspension

### **Parent Agreement**

I \_\_\_\_\_ the parent of \_\_\_\_\_ will cooperate with the staff at Hope Elementary Charter School in implementing this discipline plan because I believe my child’s best interest is being considered. I can be contacted at the following telephone numbers \_\_\_\_\_, \_\_\_\_\_, or \_\_\_\_\_

Date \_\_\_\_\_

Teacher \_\_\_\_\_

Hope Elementary School

Parent Contract

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Child's Name

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Teacher Name

**As an involved and concerned parent, I will support the following:**

- My child will **attend** school on time on a **consistent** basis.
- I give **permission** for my child to participate in classroom extension activities....i.e, **field trips**.
- My child may be **photographed** or **videotaped** with my permission when the school requires.
- My child may use **technology** to enhance his/her learning.
- I will provide any relevant **medical information** and will be available if I need to be involved.
- My child will dress daily in **uniform** or other appropriate school attire when permitted to do so....i.e., **on Fridays (school sweatshirt or school tee shirt)**.
- I will support the school in helping my child to conform to **school procedures, academic expectations, and appropriate social behavior**.
- I will be **involved** in classroom as well as other schoolwide activities...i.e., student projects, parent conferences, etc.
- I will use the appropriate channels in voicing my **concerns** or **complaints**.
- I will provide a place for my child to **study** and will monitor **homework**.
- I will read the ABC's **of Hope** to learn and discuss school procedures with my child.

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Parent Signature

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Date

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**Do not RETURN Parent Copy**

## School Profile

The mission of Hope is to provide children with the academic, emotional, and social foundation necessary to launch a successful school experience in becoming a productive citizen and lifelong learner. Our goal is to draw out the potential that is placed within every child. Students will be provided with leadership skills that will enable them to become visionaries and agents of change.

Location:	1116 North Blount Street Raleigh, NC 27604
Enrollment:	Students accepted through application. There is no tuition. Contact school office (834-0941) for more information.
Grades	K-5
Principal:	Richard Rubin, 33 years of experience
Calendar:	Year round...9 weeks track in period followed by 3 weeks out
Instructional Day:	8:00 AM-2:45 PM
Dress Code:	Uniforms...navy bottoms; Carolina blue tops...purchased locally
Lunch:	Participate in the free and reduced lunch program. Catered by LeCount's for 2008-2009
Transportation:	Limited Bus transportation
Enrollment:	110 students
Class Size:	Average of 17-19 students per classroom
Staff:	All teachers licensed by State of NC. Full time teacher and teacher assistant in each classroom. We employ part-time Reading Specialist, Math Resources Teacher, Charter Compliance Consultant and, Exceptional Programs Specialist
Specials:	Spanish, PE, Music, and Speech
Technology:	State of the Art computer lab with new computers. Employ a full-time technology specialist.
Instruction:	NC Standard Course of Study blended with Marva Collins Educational Program and methodologies. Teaching techniques are based on brain research findings. Participate in state annual assessment program – EOG for grades 3-5...Writing test (grade 4)
EOG Testing:	Participates in state annual assessment program – for grades 3-5...Writing test (grade 4). Mock testing done in preparation for EOG. 2003-2004 School of Progress. Made AYP (Adequate Yearly Progress)
Comprehensive Reform Model	Different Ways of Knowing...infusion of the arts to promote student learning ... cooperative learning etc.
Parent Involvement:	Necessary component for schoolwide and student success...volunteers; Room Moms and Dads, class meetings, field trips etc. PSG (Parent Support Group)
School Board	Meets 1 <sup>st</sup> Wednesday of each month. Chairperson...Anna Neal Blanchard
Community Involvement	Encouraged and appreciated. Partners with Exploris Middle School. Supported by Building Together Ministries, Peace College, Raleigh Charter High School
After School:	Richard Thrash, Site Coordinator for After-school Program. Sponsored by Building Together Ministries.
Early Arrivals	7:15 – 7:50

*Hope's 2009-2010  
ABC's of School Procedures*

- A (ABSENTEEISM)** Student must bring written excuse upon returning to school.
- B (BEHAVIOR)** Students must demonstrate positive and respectful actions at all times
- C (CAFETERIA)** Guidelines must be followed, no talking during first **10 (ten) minutes** when seated.  
Reduced Meals \$ .40                      Full Price Meals \$2.75
- D (DISCIPLINE)** Depending upon the severity i.e. fighting, students will be taken home or parents asked to pickup immediately from school
- E (EVALUATIONS)** Students will be consistently tested for learning through teacher made or standard evaluation as required by SDPI.
- F (FIELD TRIPS)** A blanket written permission form shall be kept on file
- G (GRADES)** Teachers will keep parents abreast of student progress or lack of progress. Report cards will go home quarterly
- H (HOMEWORK)** Students are expected to do homework nightly; can be made up when absent
- I (INFORMATION)** Students will share information with parents through weekly folders sent home on Thursdays
- J (JUDGEMENT)** Students will use good judgement when dealing with conflicts with peer, i.e., tell the teacher
- K (KIND)** Students will be kind and treat others as he/she wish to be treated
- L (LUNCH)** Students may apply for free or reduced lunch, purchase it or bring lunch from home
- M (MEDICINE)** Only prescribed medicine will be given by the secretary and maintained in her office
- N (NEWSLETTERS)** Students will take home bi-monthly newsletters
- O (OBEY)** Students must immediately obey all school personnel
- P (PROPERTY)** School property must be taken care of at all times
- Q (QUIET)** Hallway movement must be quiet
- R (RESPONSIBLE)** Students must be responsible only for themselves
- S (SNACKS)** Students are encouraged to bring healthy snacks if the teacher permits
- T (TORNADO/FIRE DRILLS)** Will be held in accordance with regulations of Fire Marshall
- U (UNIFORMS)** Students must wear clean uniforms on Monday – Thursday. On Friday they may wear the school sweatshirt or tee shirt
- V (VACCINES)** Students' immunization record must be current
- W (WEATHER)** During inclement weather, students will follow Wake County year-round schools procedures
- X (XCELLENCY)** Students must conform to high standards of excellent social and academic behavior
- Y (Year-round)** Students will attend school for 180 days on the 4<sup>th</sup> track (9 weeks in 3 weeks out) consecutively
- Z (ZEROS)** No student will make zeros; effort is worth something!

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## Hope Elementary Charter School

### Admissions Procedure

Thank you for your interest in Hope Elementary Charter School. We trust this admissions packet will answer your questions and guide you as you consider Hope Elementary Charter School for your child.

In order for the admissions committee to consider your application, we *must* have all of the elements that are listed below completed and on file.

1. Application and Photo

Complete the **Application for Admission** and return it to the school office (attention: Principal) Please provide **a recent photo**, a **copy of physical, shot records, birth certificate** and **social security card** for your child.

2. Previous School Records

Please include a copy of the **latest report card** and **end of grade test scores** from the previous year for your child with application and photo.

3. Admissions Testing

Prospective Hope Elementary Charter School students will be assessed academically. Once your application is processed, you will be called and given an assessment date. This is a requirement for all entering students. If you have an **IEP report** we need a copy.

5. Kindergarten Students

Parents **must** provide a copy of your child's **physical and shot record** before the first day of school.

6. Parent Interview

An appointment for the parents to be interviewed by the admissions committee will be arranged. All parents are required to attend the Parent Interview portion of the Hope Elementary Charter School admissions process.

The Admissions Committee for Hope Elementary Charter School will meet to review all of the completed applications. You will be notified by mail of this decision.

#### **Completed Application Check List:**

- ✓ **Application**
- ✓ **Photo**
- ✓ **Birth Certificate**
- ✓ **Social Security Card**
- ✓ **Shot Records**
- ✓ **Last Report Card**
- ✓ Updated contact information (**telephone & address**)
- ✓ All **IEP** information

**Hope Elementary Staff and Classroom Extensions**

919-834-0941 You may select your extension any time during the recording.

<b>Richard Rubin, Principal</b>	<b>13</b>
<b>Annie Singletary, Administrative Assistant</b>	<b>10</b>
<b>Elizabeth Williams, Grants/Charter Compliance</b>	<b>14</b>
<b>Gwen Partin, Cafeteria Supervisor</b>	<b>33</b>
<b>Marguerite Brailsford, Data Entry</b>	<b>33</b>
<b>Keith Sutherland, Receptionist/Security</b>	<b>33</b>
<b>Kindergarten Classroom</b>	<b>31</b>
<b>1<sup>st</sup> Grade Classroom</b>	<b>17</b>
<b>2<sup>nd</sup> Grade Classroom</b>	<b>19</b>
<b>3<sup>rd</sup> Grade Classroom</b>	<b>22</b>
<b>4<sup>th</sup> Grade Classroom</b>	<b>20</b>
<b>5<sup>th</sup> Grade Classroom</b>	<b>34</b>
<b>Carstoba Byrdsong, Reading Specialist</b>	<b>32</b>
<b>Terrence Maloney, Special Education Resource Teacher</b>	<b>27</b>
<b>Arlene Griffis, Math Resource Teacher</b>	<b>15</b>
<b>Dawnn Breynae, Technology Facilitator</b>	<b>11</b>

<b>Grade</b>	<b>Teacher</b>	<b>Teacher Assistant</b>
<b>Kindergarten</b>	<b>Ms. R. McClam</b>	<b>Ms. T. Hamilton</b>
<b>First Grade</b>	<b>Ms. C. Lewis</b>	<b>Mrs. A. Leach</b>
<b>Second Grade</b>	<b>Mrs. M. Huband</b>	<b>Mrs. S. Muhammad</b>
<b>Third Grade</b>	<b>Mrs. K. Paredi</b>	<b>Mrs. S. Muhammad</b>
<b>Fourth Grade</b>	<b>Ms. Z. Lee</b>	<b>Mrs. M. Edmonds</b>
<b>Fifth Grade</b>	<b>Mrs. G. Leach</b>	<b>Mrs. M. Edmonds</b>
<b>EC Classroom</b>	<b>Mr. T. Maloney</b>	<b>Milinda Foushee</b>
<b>One To One Tutor</b>	<b>Mr. R. Thrash</b>	
<b>Physical Education/Art</b>	<b>Mr. R. Williams</b>	
<b>Spanish</b>	<b>Mrs. A. Edwards</b>	
<b>Music</b>	<b>Mrs. D. Coleman</b>	

